SREEJITH V

SYSTEM ADMINISTRATOR

CONTACT ME

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in sreejithpni

📍 Building No 1161, Block no 324, Road No 2420 Juffair, Bahrain

PERSONAL DETAILS

Date of Birth - 07/02/1990

Passport No - L2983657

Nationality - Indian

LANGUAGES

Malayalam - Native

English - Proficient

Hindi - Conversational

ADDITIONAL SKILLS

Office 365

VM Ware

Adobe Photoshop

WordPress

Computer Hardware Maintenance

Microsoft CERTIFIED

AZURE ADMINISTRATOR

ASSOCIATE ★★

Certification number : H885-2738

SUMMARY

To obtain employment as a System administrator with agrowing Company to further develop skills in a fast-paced environment. I can contribute my skills as professional to further the organization's objectives and also attain my career targets.

IT Executive

12/2021 - Present **Ramee Group of Hotels, Bahrain.**

Duties and Responsibilities

- Installing and Monitoring Systems, Routers, Switches, Access Points, Network printers and software applications via phone, e-mail and remote support software to our client base using ticketing software.
- Installing and configuring Windows server 2012 R2.
- Maintain IDS all in one hotel ERP Server.
- Installing and configuring Office 365, Configure Outlook.
- Setup and manage Sophos and Cyberoam (UTM) Firewall for Internet security and threads.
- Maintaining and configuring Tally Server for Accounting.
- K7 Cloud Endpoint Security centralized management, remote deployment, web filtering, app controller and report generation. nstallation of NVR/DVR systems.
- Experience with the operation of CCTV IP cameras and the installation of NVR/DVR systems.
- Biometric installation, adding users on the system and Generating attendance reports from Biometrics.
- Implement changes to the existing network as per business requirements.
- Monitoring the progress of third party maintenance contract suppliers.
- Maintain proper tracking of IT assets using Lansweeper IT Asset Management.

STRENGTHS

Fast Learner

Time bound life style

Willingness to adapt

Team player

INTERESTS

Reading   Learning New Skills

System Administrator

01/2014 - 10/2021 (7 years 10 months) **Akbar Travels of India Pvt Ltd**

System Administrator	System Administrator	System Administrator
03/2019 - 10/2021	08/2018 – 02/2019	01/2014 - 07/2018
Mumbai, India	Bangalore, India	Ahmedabad, India

Duties and Responsibilities

- Installing and Monitoring Systems, Routers, Switches, Access Points, Network printers and software applications via phone, e-mail and remote suppor software to our client base using ticketing software.
- G suit and IceWarp Mail Server web-console administration, Create and Remove User, Spam Policy settings, Group Creation and Mailing List.
- Installing and configuring Office 365, Configure Outlook.
- Setup and manage Sophos and Cyberoam (UTM) Firewall for Internet security and threads.
- Manage Jupicom Hotel Wi-Fi management software, guest user creation, bandwidth control and policy management.
- K7 Cloud Endpoint Security centralized management, remote deployment, web filtering, app controller and report generation.
- Installation of Centralized eScan Internet Security Suite and agent deployment.
- Installing and Monitoring Rander CTI (Computer telephony integration) Software.
- Installation and troubleshooting of the computer reservation system software As Amadeus, Travelport Galileo and Sabre Red 360.
- Experience with the operation of CCTV IP cameras and the installation of NVR/DVR systems.
- Biometric installation, adding users on the system and Generating attendance reports from Biometrics.
- Monitoring the progress of third party maintenance contract suppliersoftware.
- Maintain proper tracking of IT assets using Lansweeper IT Asset Management.

Service Engineer

07/2010 -12/2013 (3 years 6 months) **Expert Systems** Edappal, Kerala, India

Duties and Responsibilities

- Desktop support around 500 PCs and troubleshoot network related issues on site.
- Installs and tests server software on a variety of platforms (service packs, application software, operating software, hardware upgrades, etc.)
- Testing OS images compatibility with all application and HW before deployment.
- Create official images for all PCs and laptops.
- Supervise the process of end user support and providing advanced technical support.
- Fixing PCs Hardware, Software, BSOD, Malware, virus, spyware, Ransom ware and Email related problems.
- Troubleshooting desktops, laptops, software, MF printers and scanners.
- Assembling computers and setup all other user end softwares.
- Assisted customers with anti-virus program installations and virus removal.
- Offer timely technical support and teach users how to utilize computers correctly.
- Keep records of repairs and fixes for future reference.

EDUCATIONAL QUALIFICATION

- **Bachelor of commerce** - M.S.University, Tamilnadu, India
- **Higher secondary examination (Science Group)**- Board of Kerala, India

PROFESSIONAL QUALIFICATION

- **Microsoft Certified: Azure Administrator Associate**
- **Microsoft Certified: Azure Fundamentals**
- **Professional Diploma In Network Engineering**
  (A+, N+, CCNA, MCSE, CWNA, RHCE)- Keltron, Thrissur, India
- **Computer Hardware -** TECHMOSYS IT Academy, Ponnani, India
- **Certificate Course In C Programming -** G-TEC Computer Education,

SKILL SUMMARY

MCSE and Azure

Administrate Azure trough Azure portal, create and scale
VMs, Configure virtual networks, Azure AD.
Installing Windows Servers 2016
Configuring DNS, DHCP, FTP,HYPER-V.
Install and manage active directory domain server (ADDS)
Active Directory user, Group, OU management.
Create and manage Group Policy Objects (GPOs).
Configuring Internet Information Service (IIS).
Configure Distributed File System (DFS), WDS etc.

CCNA (R&S and Security)

Good knowledge about TCP/IP.
Configuring Cisco routers and switches.
IPv4 subnetting, Configuring and troubleshooting routing
protocols such as DEFAULT, STATIC, RIP, EIGRP and OSPF.
Implementing Access Control list in routers and switches.
IOS backup and restore.
Maintenance and monitoring of Firewall.