

Subject: Expression of Interest for the suitable Project Management position in the Bahrain.

Hi Talent Acquisition Team.

I am delighted to express my interest for a suitable “Senior Project Manager/Project Manager/Project Director” with your organisation in the Bahrain.

I am an Australian Citizen, holding Master of Engineering Management, Asset Management, Project Management Professional (PMP) certification with Civil Engineering background. I possess more than 14 years of business development and complex infrastructure (commercial, Residential, Industrial, Environmental) delivery experience with the ability to oversee the whole of the project life cycle from scope definition, concept to schematic design planning, procurement, project delivery and handover to client. I have efficiently delivered the infrastructure projects including roads, buildings, fire services, carparks & reserves, open spaces, HDPE water mains, water storage ML tanks, fire hydrants, VSD pumping systems, drainage & sewer system, wastewater treatment plant, PFAS remediation and other civil/water infrastructure projects.

In my current role with Cardno Stantec as Senior Project Manager, I am responsible for supervising and leading a cross portfolio teams of water management, flooding, hydraulics, wastewater treatment, civil, fire services, structural, geotechnical, traffic & transport, environmental, electrical, HVAC, sustainability, architects, and Acoustics for the design and development of a Defence Industrial Complex in Melbourne as per current Australian Standards. I have been responsible for dealing with internal and external stakeholders by providing project management, financial, reporting, quality assurance, contract management and procurement expertise leading to the successful delivery of the projects and successful business delivery.

I have expertise in managing the complete procurement process as per FIDIC, DBOM, D&B AS4000 and AS2124 contracts, the tender process for design and delivery of the capital project (RFT/RFQ), tender evaluation, tender briefing and awards and contract management for all capital projects.

I have completed my “Master of Engineering Management” from Southern Cross University Australia, PMP Certificate from Project Management Institute and had completed “Bachelor of Civil Engineering” already in 2008.

I have attached my resume below to provide more information about my background and appreciate the opportunity to discuss how may I contribute to your organisation. Please do not hesitate to contact me for any further query.

Kind Regards.

Professional Summary:

A dedicated and responsible team leader with combined experience in business management & control, Projects and Asset Management, Construction Management, Contract Management and Administration. Accountable for direction, coordination, implementation, execution, control, and completion of projects to the agreed criteria with commercially competitive safety standards, cost, timelines, scope, and stakeholder satisfaction.

Areas of Expertise:

- Project Management (Civil & Environmental).
- Contract Management (AS2124, AS4000, FIDIC)
- Infrastructure Development Projects.
- Excellent Stakeholder Management
- Excellent Communication Management
- Business & Finance Management

Career Summary:

Senior Project Manager Cardno Asia Pacific (APAC) - Melbourne	July 2021 to date.
Project Manager (Civil & Environmental Works) Country Fire Authority (CFA) - Melbourne	September 2018 to May 2021.
Infrastructure Project Manager Frankston City Council - Melbourne.	May 2018 to September 2018.
Deputy Director Infrastructure & Services King Island Council - Tasmania	Nov 2016 to March 2018.
Assets & Project Engineer Warringah City Council - Sydney.	Oct. 2015 to Nov 2016.
Resident Engineer Earthquake Reconstruction & Rehabilitation Authority (ERRA)	March 2013 – Jul. 2015.
Jr. Engineer (Civil) National Engineering Services (NESPAK)	July 2009– Sept. 2012.
Site Engineer (Civil) Habib Rafiq (Pty.) Ltd.	August 2008 – July 2009.

Career Profile:

Senior Project Manager

July 2021 to date.

Cardno Asia Pacific (APAC) – Melbourne, Australia

Key Duties:

- Responsible for leading the teams of industry experts, scientists and Engineers for the site investigation, coordination for design and development including civil, structural, environmental, survey, transport, fire and hydraulics, acoustics, electrical, HVAC services of a major defence industrial complex.
- Lead the Project Managers for the review and validation of design deliverables for projects of medium to high complexity with clients and authorities, capturing feedback and obtaining approvals.
- Responsible for the scope development and commercial performance of the project to meet project goals and objectives with the ability to Plan and defines program goals and devises methods to accomplish them; develops in depth knowledge of client objectives, contract terms and corporate policies.
- Ensures scope, design basis and objectives are defined, best practices/lessons learned reviewed, detailed work plans, schedules, budgets, and procedures are established, including Execution Plan; Contract Management Plan; Plan for addressing critical cross-functional work processes and systems, etc.
- Monitors and controls all contractual commitments to ensure all work is being performed in accordance with the specifications, drawings, and terms of the contract. Implements and maintains a change management control system ensuring all customer communications on the prime contract are documented.
- Ability to communicate effectively, orally and in writing while in preparing correspondence, written reports, presentations, for the client and in briefing internal and external stakeholders.
- Review data collection and analysis for conceptual planning and design, prepare design drawings and specifications, and solve design problems as required.
- Efficiently managing the budgets forecasting & control for projects and the maintaining sector strategic plans. Reinforce continuous improvement, collect lessons learned and ensure that the project management tools and procedures are implemented at all levels of projects management.
- Liaise with design consultants and contractors for appropriate Civil/Structural construction practice, complying with Australian standards for multidisciplinary projects.
- Maintain project and contract management data system (technology 1) to monitor project expenditures against budget and forecasting as well as prepare estimates, monitor, and report expenditure for capital works projects.
- Manages all facets of project & program management (scope formulation, budget control, schedule, procurement, quality & risk) for high complexity projects and programs including planning, design, construction, occupancy, and closeout.

Project Manager (Civil & Environmental Works)**September 2018 to May 2021.**

Country Fire Authority (CFA) – Melbourne Australia

Key Duties:

- Efficiently and effectively supervise and deliver Works Program for infrastructure development including installation of fire services mains, fire hydrants, booster assemblies, fire specific drainage system, ML fire water storage tanks, sprinklers systems, VSD pumping stations, workshop sheds.
- Successfully managed the contract and delivered the project of Supply and Installation of Wastewater treatment plant and during operation for training activities by firefighters, while providing professional and civil project management advise throughout the project lifecycle including design and delivery, construction to commission ensuring to meet strategic objectives of CFA.
- Responsible for the delivery of internal roads, kerb & channels, road safety devices, concrete training grounds and other strategic works for CFA campuses located across the state.
- Monitor project delivery to ensure projects are delivered to best practices, contract, and asset management standards, compliance with planning and environmental approvals, on a commercially sound basis, and the key stakeholders' satisfaction. Proactively audit and inspect the construction activities in line with contract, legislative, risk management, and asset management requirements.
- Provide expert advice and recommendation to senior management on issues arising from and impacting the project, identifying, and analysing construction options, feasibility, and costs, including identifying and mitigating project risks.
- Successfully managed the procurement process for consultants and contractors including documentation preparation for RFT/RFQ works, seeking market response, tender evaluation, preparing tender briefs, awarding, and monitoring performance against the contract.

Infrastructure Project Manager**May 2018 to September 2018.**

Frankston City Council, Melbourne. VIC

Key Duties:

- Responsible for Project management, supervision, monitoring and control during planning, design, and delivery of a range of major & minor civil infrastructure projects to meet legislative, engineering and community standards, safety standards, with quality budget and timing in consideration.
- Prepare contract documentation and specifications for construction of new roads, roads resurfacing, open spaces, drainage network, car parks and reserves, retaining walls and other community infrastructure capital projects.
- Efficiently managed the procurement process for design consultants, contractors e.g., call and assess tenders, tender award and administer contracts, ensuring compliance with Council's Procurement Policy, probity, fairness, and integrity in all procurement procedures.
- Coordinate the development of the concept and detailed designs for review by internal and external stakeholders.

Education & Qualifications:

- **Master of Engineering Management (MEM)** February 2020 to June 2021.
University of Southern Cross – Australia
Principal Studies: Strategic Asset Management Planning, Project Management Principles, Project Management Initiation & Planning, Human Resource Management, Sustainable Engineering.
- **Professional Certificate of Asset Management Planning.** December 2017
Institute of Public Work Engineers Australia (IPWEA).
Principal Studies: Strategic Asset Management Policy, Strategic Asset Management Plan and Principles, Asset Accounting, Procurement Policy and Management, Asset Register, Asset Accounting and Lifecycle
- **Bachelor of Civil Engineering** Sept. 2004 – August 2008.
University of Engineering and Technology.
- **Project Management Professional (PMP) Certification – PMI**
- **Cardno accredited Project Manager – Level B**
- **Member – Project Management Institute (PMI)**
- **Member - Australian Institute of Project Management (MAIPM)**
- **Professional Engineer (MIEAust) - Engineers Australia.**
- **Operational Inspector of Children's Playgrounds**
Register of Play Inspectors International Ltd. Australia
- **Construction Health & Safety Registration (White Card VIC)**
- **First Aid.**

Computer Skills:

Advanced AutoCAD, BlueBeam Revo, Cosential, MS Project, Procore, LISTmap, Nearmap, Magiq, MapInfo, Technology1, Authority, HP Trim, Microsoft Office Suite.

References:

Will be furnished upon request.

Contact Details:

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- **Melbourne, Australia**