



## MUHAMMAD TEHMAS KHAN

[Tehmaskhan786@gmail.com](mailto:Tehmaskhan786@gmail.com)

+973-36825335



### **OBJECTIVE**

To attain a suitable position in an esteemed organization where my education and capabilities can be effectively utilized.

### **WORKING EXPERIENCE**

#### **3Star Computer: From: (Sept 2020 to Continue) (BAHRAIN)**

(Salesman):

Trouble Shooting and resolving problems related computer software and hardware,  
All kind of operating system handling efficiently.

#### **Digital Copying Management: From: (Nov 2018 to Dec 2019) (KARACHI)**

(Office Assistance)

All outdoor works related to Banks and Karachi Chamber of Commerce, Filling of Deposit Slips, Tax Challan's & all related Challans under Provincial & Federal Government, Submission & understanding of documents related to imports, Management of data record on ERP Module.

#### **PRIME HR: (Oct 2016 to Apr 2018) (ISLAMABAD)**

(Computer Operator)

Deployed at Institute of Chartered Accountant of Pakistan.

Designation: Computer Operator

Department: Study pack Supply Chain (Education)

Job Description: Making record & tracking of all dispatched study material all over Pakistan.

### **DRIVING EXPERIENCE**

3, Years of driving experience in Karachi, Pakistan

### **QUALIFICATION**

♦ B. Com (Appeared)	Financial Accounting	University of Karachi
♦ Intermediate	Commerce	BSEK
♦ Matriculation	Science	BIEK

## COMPUTER PROFICIENCY

- ❖ Trouble Shooting software's
- ❖ MS Office
- ❖ Internet Browsing

## PERSONAL INFORMATION

Father's Name	-	Muhammad Ashraf Khan
Date of Birth	-	March 31 <sup>st</sup> , 1998
Nationality	-	Pakistani
Religion	-	(Muslim) Islam
CPR No.	-	980314488
Passport Number	-	TS4107462
Marital Status	-	Single

## CONTACT DETAILS

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[CV OF MUHAMMAD TEHMAS KHAN]