

RAZWIN AHAMMED AR



RAZWIN AHAMMED AR
D.O.B- 25-03-1997

(+973) 34054594
(+91) 8594051493
razwinahmed66@gmail.com
THANEE,
CHAKKARAKKAL,P.O
MAMBA
Kannur Dist - 670611
Kerala,INDIA.

ACCOUNTANT

CAREER OBJECTIVE

To work in progressive and growing organization where my skills are realized and my knowledge is enhance for my personal development as well as for the benefit of the organization

EDUCATION

- **BBM (BACHLOR OF BUSSINESS MANAGEMENT)**
- **HIGHER SECONDARY (KERALA STATE)**
- **SSLC (KERALA STATE)**

PASSPORT DETAILS

Passport No	: N8232558
Date of Issue	: 01-03-2016
Date of Expiry	: 28-02-2026
Place of Issue	: Kozhikode

SKILLS

WORK



EXPERIANCE

- Working as an Accountant at Laialy Zaman Restaurant. (Manama, Bahrain)
- Worked as a Supervisor at OYO (1 year).
- Junior Accountant at Ruby Gold (1 year).
- Managed accounts payable, accounts receivables and pay roll department.
- Performed general office duties and administrative task.
- Monitored and recorded company expenses.
- Checking of bills, invoices, etc.

PERSONAL



RESPONSIBILITIES

COMMUNICATION

OPTIMISTIC



LEADERSHIP



ADAPTABILITY



- Give instructions and orders to subordinates
- Be held responsible for the work and actions of Other employees
- Assign jobs to subordinates
- Train subordinates
- Enforce rules
- Solve routine daily problems
- Organize the group work
- Discipline subordinates
- Carry out policies passed down a hierarchy from the level above.
- Ensure great customer service at all levels.
- Ensuring that the work environment is safe, secure and healthy.
- Approving working hours.
- Maintain good relationship with subordinates.

COMMUNICATION

ENGLISH



HINDI



MALAYALAM



BAHRAIN LIC.DETAILS

LIC.No : 970330812
Date of Issue : 18-08-2020
Date of Expiry : 17-08-2025

DECLARATION

I hereby declare that the above-furnished details are true to the best of my knowledge.

DATE :

PLACE :

RAZWIN AHAMMED AR