

SEYYID ABDUL NAFIH



Contact

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Technical Profile

- Tally
- Microsoft Office Suite
- Enterprise Resource Planning
- Quickbooks
- SQL
- Visual Studio 2010/2012

Languages

English – A1
Hindi – B1
Arabic - C1

Financial Accountant

A skilled Management and IT professional with thorough knowledge in Business management, Information Technology, Finance, Accounting and Marketing with a degree in computer science from University of Calicut and a Master's in Business Administration (MBA) with an emphasis on Finance, Marketing, Human Resource Management and International Business from University of Wales Trinity Saint David- UK.

Skill Highlights

- Financial Reporting and Analysis
- Complex problem solver
- Project Management
- Teamworking Ability
- Proficiency in IT

Experience

Accountant - 06/2019 to Present

Shifa Al-Jazeera- Manama, Bahrain.

- Recorded and maintained accounting records.
- Carrying out Payroll preparation.
- Preparing monthly financial statements.
- Assisting in annual and monthly budget preparations.
- Investigating any accounting discrepancies.
- Performing basic analysis of accounts and accruals.
- Documenting Financial plan and Budget review.

Network Administrator - 05/2016 to 01/2018

Wayons Technologies- Kerala, India.

- Providing operational support and system administration for core network infrastructure.
- Involved in developing Networking standards, procedures and documentation.

Education

- Master of Business Administration: **2018 - 2019**
University of Wales Trinity Saint David- London, UK.
- Bachelor of Computer Application: **2013 - 2016**
University of Calicut- Kerala, India.

Projects Done

- Created a Business Development Proposal to establish a Software Company in India for the Final Semester of MBA.
- Created an Android Mobile Application - 'CARE ME' using the platform visuals studio for the final semester of Bachelor's Degree.