

Dear Hr

I am very interested in the position of Hotel Guest Service Agent available with Royal beach club Marriott Bahrain.

I have an bachelor degree in computer science and outstanding interpersonal skills. I know what it takes to run an efficient and profitable hotel. I can help your business grow and build a reputation of being one of the friendliest and most efficient hotels in the area. I have the training and skills to provide guests with extraordinary customer service that keeps them coming back to your hotel during their travels.

I am energetic with an upbeat and pleasant demeanor, which is very important to the guests but I understand that it takes more than being friendly to build a loyal client base. Being efficient is just as important and I have the ability to learn your system in order to provide fast and accurate service and to learn about the amenities your hotel offers.

I understand that checking guests into the hotel is more than just choosing a room for them and accepting payment. It is a chance to make an impression and to explain some of the other services you offer that they may be interested in such as room service or visiting the spa.

I am also familiar with the area, so I can provide guests with suggestions on where to dine or give them information about some of the most popular tourist attractions in the area. I am certain that I am the best applicant for this job and I hope to meet with you soon to discuss the details in person.

Please call +973 38359479 to arrange an interview.

Respectfully,

*Suleman shah*

Suleman Shah

Resume Attached as pdf format