

CURRICULUM VITAE

REXI MATHEW

Kerala

India.

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PERSONAL STRENGTH

- Highly self-motivated, ambitious, energetic and dedicated in providing high standard of services.
- Ability to organize and motivate others to high level of performance and productivity.
- Strong commitment to execute the job in hand, dedicated to work, trustworthy, willing to accept new challenges.
- Excellent communication and interpersonal skills.
- Computer literate with vast experience on EXCEL, MS-Office, Email and Internet .
- Good command in English, Hindi and Malayalam.
- Ability to work under pressure.

OBJECTIVE

To work in a good professional organization where I can fulfill the goals and objective of the company and which also gives me an opportunity to enhance my skills along with the opportunities to grow.

ACADEMIC QUALIFICATION

- School 1 to 7 Studied Abroad in Germany.
- School 7 to 10 Studied in Kerala – India.
- S.S.L.C passed CMS HSS, Mallappally, Kerala-India – 2000
- Plus Two passed, CMS HSS, Mallappally, Kerala- India – 2002
- Bachelor of Science in Information Technology, Manipal University, Kerala 2002-2005
- International Air Travel Association Passed, Adoor IATS, Kerala – India 2008

WORK EXPERIENCE

- 2015 – 2018 in HRA (Passport, Visa & CPR Processing) & Accounts in Aldaleem Contracting, Manama, and Kingdom of Bahrain.
- 2008 to Present – Managing Director in own Hotel in Thekkady, Kerala, India, www.thekkadynewresidency.com .

COMPUTER KNOWLEDGE

- ☞ Windows and Internet usage
- ☞ MS Word
- ☞ MS Excel
- ☞ MS Power Point
- ☞ MS Outlook

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PERSONAL DETAILS

Date of Birth	:	23.05.1983
Nationality	:	Indian
Sex	:	Male
Marital Status	:	Married
Religion	:	Christian
Permanent Address	:	Rexi Villa, Mallappally West .P.O Pathanamthitta (Dist) Kerala, India
Pasport No.	:	N5200890
Date of Expiry	:	10.07.2026
Bahrain CPR No.	:	831436719
Languages Known	:	English, Hindi, German, Tamil & Malayalam

DRIVING LICENSE

- Holder of Valid Bahrain Light Driving License
- Holder of Valid Indian Driving License

DECLARATION

I hereby declare that all the above mentioned details are correct and true to the best of my knowledge and belief.

Place : India

Date :

Signature