

# CURRICULUM VITAE

**REXI MATHEW**

**Kerala**

**India.**

**Contact No: 0091 - 9447067400**

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## **PERSONAL STRENGTH**

- Highly self-motivated, ambitious, energetic and dedicated in providing high standard of services.
- Ability to organize and motivate others to high level of performance and productivity.
- Strong commitment to execute the job in hand, dedicated to work, trustworthy, willing to accept new challenges.
- Excellent communication and interpersonal skills.
- Computer literate with vast experience on EXCEL, MS-Office, Email and Internet .
- Good command in English, Hindi and Malayalam.
- Ability to work under pressure.

## **OBJECTIVE**

To work in a good professional organization where I can fulfill the goals and objective of the company and which also gives me an opportunity to enhance my skills along with the opportunities to grow.

## **ACADEMIC QUALIFICATION**

- School 1 to 7 Studied Abroad in Germany.
- School 7 to 10 Studied in Kerala – India.
- S.S.L.C passed CMS HSS, Mallappally, Kerala-India – 2000
- Plus Two passed, CMS HSS, Mallappally, Kerala- India – 2002
- Bachelor of Science in Information Technology, Manipal University, Kerala 2002-2005
- International Air Travel Association Passed, Adoor IATS, Kerala – India 2008

## **WORK EXPERIENCE**

- 2015 – 2018 in HRA ( Passport, Visa & CPR Processing) & Accounts in Aldaleem Contracting, Manama, and Kingdom of Bahrain.
- 2008 to Present – Managing Director in own Hotel in Thekkady, Kerala, India, [www.thekkadynewresidency.com](http://www.thekkadynewresidency.com) .

## **COMPUTER KNOWLEDGE**

- █ Windows and Internet usage
- █ MS Word
- █ MS Excel
- █ MS Power Point
- █ MS Outlook

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## **PERSONAL DETAILS**

Date of Birth : 23.05.1983  
Nationality : Indian  
Sex : Male  
Marital Status : Married  
Religion : Christian  
Permanent Address : Rexi Villa,  
Mallappally West .P.O  
Pathanamthitta (Dist)  
Kerala, India  
Pasport No. : N5200890  
Date of Expiry : 10.07.2026  
Bahrain CPR No. : 831436719  
Languages Known : English, Hindi, German, Tamil & Malayalam

## **DRIVING LICENSE**

- Holder of Valid Bahrain Light Driving License
- Holder of Valid Indian Driving License

## **DECLARATION**

I hereby declare that all the above mentioned details are correct and true to the best of my knowledge and belief.

Place : India

Date :

Signature