

# **Lee R. Barnes**

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## **Profile**

I am a highly experienced ESL teacher with a proven record of success with young learners, teens, and adults in a range of educational contexts in the Gulf. An ATD-certified Master of Instructional Design, I have two years of experience in the design, development, and evaluation of English language programs and English-medium business communication courses for L1 Arabic speakers.

## **Career History**

Program Development & Evaluation Analyst - Saudi Aramco, Saudi Arabia.  
February 2019-July 2020.

- Co-designed and developed classroom and online offerings of a 10-day in-house training program on digital transformation (English language) for young Saudi professionals.
- Co-developed and facilitated 2-day in-house workshop on technical writing and digital literacy for Saudi new hires.
- Coordinated communications with internal stakeholders involved in managing and delivering regular workshops for L&D professionals in collaboration with the Association for Talent Development (ATD).
- Developed content and edited contributions to FAQs and other documentation for participants involved in training courses.

Advanced English Instructor - Saudi Aramco, Saudi Arabia.  
February 2019-July 2020.

- Coached CPP students participating in the CPP Journalism club, acting as a mentor to the editorial team
- Contributed to achieving a KPI of 98% pass rate for IELTS (Band 5.5) as a faculty member of the nationally renowned Saudi Aramco College Preparatory Program.
- Led the revision of speaking courses and assessments for Saudi graduates studying English for Business at the Professional English Language Centre.
- Contributed to achieving a KPI of 95% pass rate at B2 (APTIS examination) by teaching English language skills to Saudi graduates on the Professional English Language Program.
- Developed a user guide to the APTIS test for students and coordinated ongoing contributions and revisions.
- Developed and delivered a 5-day presentation skills course for young professionals on the Professional English Language Program.

English Instructor & Academic Curriculum & Assessment Developer - SPSP, Saudi Arabia.  
January 2011 - June 2013.

- Led the comprehensive revision of all English language and Health & Safety courses being delivered to students in a vocational context.
- Co-led the successful implementation of online testing in collaboration with ACTU (Saudi Aramco).

Teacher of English - British Council, Oman.

July - September 2010

- Developed materials & successfully delivered courses to summer school attendees at A2 level.

Teacher of English - British Council, Bahrain.

October 2007 - August 2009

- Delivered up to 23 hours of English language courses to children, young adults, and adults (A2-B2 levels) while participating in regular professional development activities.

Teacher of English - Al-Wadi University, Syria. October 2006 - June 2007

- Contributed to high pass rates on the foundation English program by delivering classes in IELTS preparation, academic writing, note-taking, and presentation skills.

Teacher of English - Eurocenter, Slovenia.

September 2005 - June 2006

- Contributed to high pass rates for Cambridge ESOL exams by teaching preparation classes (FCE, CAE, CPE).

Teacher of English - Skola Stranih Jezika Ziger, Croatia.

October 2002 - June 2005

- Contributed to high pass rates for Cambridge ESOL exams by teaching preparation classes (FCE, CAE, CPE).
- Delivered Business English classes to corporate clients, including Hrvatska Telecom.
- Hosted a weekly English-language radio show & English language slot on local TV.

## **Education & Training**

- Postgraduate Certificate in Career Development, UWE, UK, 2020-present.
- Master of Instructional Design, Association for Talent Development, Saudi Arabia, 2020.
- Certificate in Academic Advising, Monash University, Australia, 2019-2020.
- Effective Meeting Management, Saudi Arabia, 2020.
- The 7 Habits of Highly Effective People, Saudi Arabia, 2019.
- Postgraduate Certificate in TESOL, University of Lancaster, UK, 2012-2013.
- YL Extension to CELTA, British Council Bahrain, 2009.
- Bachelor of Arts in English Language Studies, The Open University, UK, 2009-2010.
- Certificate in Teaching English to Adults (Grade B) City of Bath College, UK, 2002.
- Higher National Diploma (Journalism), Middlesex University, UK, 1996-1998.