

# MELTEM OZTURK

## Senior Design Architect



### About Me

+15 Years of experience both in remarkable architectural design studios and construction companies as Senior Architect.

Since 2003 I'm experienced on design project management, planning processes, design, coordination, detailing, preparation of shop drawings, performing site visits/inspections, documentation and managing client/customer/consultant relations.

As a Senior Architect, I have mainly worked on projects on residential buildings, offices, shopping centers, mixed-use buildings, high-rise, schools, health centers, hotel, sports facilities, pharmaceutical production facilities, clean rooms, nuclear medicine and oncology centers.

### Personal Details

Born: 1981, Istanbul, Turkey  
Turkish Citizen, Bahrain Resident  
Single  
Non-smoker  
B Class Driving License

### Education

BSArch - 1999 - 2005  
Istanbul Technical University



High School - 1992 - 1999  
Umraniye Anatolian High School

### Contact

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## Char JV Bahrain-Chapo WLL Bahrain&Aradous Contracting JV Al Sahel Hotel & Resort - Zallaq, Bahrain

### Senior Design Architect - December 2019- Ongoing

As a Senior Design Architect, I participate as a designer and coordinator for all FOH areas of the Hotel Building. My main duties are:

- Managing design team and work flow.
- Managing subcontractors and controlling their submissions.
- Coordination of IFC design with MEP and site condition, along with subcontractor shop drawings.
- Preparing final coordinated shop drawings for site execution.
- Managing consultant relations.
- Documentation and reporting of the processes.
- Performing site visits for inspection.

## Tekfen Construction-Al Jaber & Tekfen Cons. JV

### Al Thumama Stadium - Doha, Qatar

### Senior Design Architect - June 2019 - September 2019

As a Senior Design Architect, I was responsible as a designer and coordinator for all FOH areas, drywalls and Builders Work of the Qatar 2022 World Cup Stadium, Al Thumama. In the project, my main duties were:

- Managing design team and work flow.
- Managing subcontractors and controlling their submissions.
- Coordination of IFC design with MEP and site condition, along with subcontractor shop drawings.
- Preparing final coordinated shop drawings for site execution.
- Managing consultant relations.
- Documentation and reporting of the processes to the Lead Architect.
- Performing site visits for inspection.

## Tago Architects - Istanbul, Turkey

### Senior Architect - July 2018 - June 2019

Tago Architects is an Istanbul based architectural design office. I have participated in the office as a Senior Architect, in order to coordinate architectural projects with other disciplines as a team leader and submit for approval and prepare IFC drawings. As Senior Architect, I have participated projects of mixed-use, university campus renovation, hospital in Tago Architects.

- Evora Izmir - Teknik Yapi - Izmir, Turkey
- Residential, commercial and hotel - design, IFC design
- Medipol University Hospital - Medipol University - Ankara, Turkey
- 800 beds Hospital - design
- Akfa Medline Faculty of Medicine - Tashkent, Uzbekistan
- Renovation and design of Faculty of Medicine campus in Uzbekistan

## Globus Construction Corp. - Istanbul, Turkey

### Head of Design Department - Sr. Arch. - July 2011 - Nov. 2017

Globus is an Istanbul based construction company, mainly experienced in design, consultation and construction of radiotherapy, radiation oncology, medical oncology, molecular imaging centers; radionuclide and radiopharmacy production facilities, residential and commercial buildings in EMEA region. As Head of Design Department my main duties were:

- Managing the workflow of department, orientation of employee architects
- Planning project processes
- Participating as a designer of the projects
- Controlling projects, consulting employees
- Performing site visits
- Documentation and reporting on projects
- Managing customer/employer relations
- Managing other disciplines with architectural project

Some of the projects I have participated

- Mehrunnisa Hospital - Radiopharmacy Production Facility - 2016-2017 - Karachi, Pakistan
- National Oncology Center - Radio pharmacy Production and Molecular Imaging Center - 2014-2016 - Baku, Azerbaijan
- Ankara University Faculty of Medicine Nuclear Medicine - Linear Accelerator, Molecular Imaging and Iodine Treatment Center - 2014-2016 - Ankara, Turkey
- Media Diagnostic Center - Radiopharmacy Production Facility - 2014 - Erbil, Iraq
- King Hamad University Hospital - Radiopharmacy Production and Molecular Imaging Center - 2012-2013 - Manama, Bahrain
- Eczacibasi / Monrol - Radiopharmacy Production Facility - 2012-2014 - Warsaw, Poland
- Eczacibasi / Monrol - Radiopharmacy Production Facility - 2012- 2014 - Sofia, Bulgaria
- Eczacibasi/Monrol - Radiopharmacy Production Facility - 2012- Cancelled - Amman, Jordan
- Other Radiology and Radiotherapy Centers in Turkey - 2011-2013

# MELTEM OZTURK

## Senior Design Architect



### Languages

Turkish - Native  
English - Very Good

### Skills

|                    |           |
|--------------------|-----------|
| Project Management | Good      |
| Design             | Very Good |
| Detailing          | Very Good |
| AutoCAD            | Very Good |
| Photoshop          | Good      |
| MS Office          | Very Good |
| Lumion             | Beginner  |
| Revit              | Beginner  |

### Certifications

Proficiency in PMP - 2018 - ITU  
Internal Auditor - ISO 9001-2015  
ISO 14001 - 2015  
OHSAS 18001 - 2015  
Autodesk Revit for Architecture-2014  
Lumion - 2017

### References

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Engineering Manager - Char JV  
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Bilgehan Kozanli Cekic  
Senior Architect - Al Jaber Engineering  
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Cahit Battaloglu  
Mechanical Works Manager - Tekfen  
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### DB Architects - Istanbul, Turkey

#### Senior Architect - April 2006 - July 2011

DB Architects is an Istanbul based architectural design office, experienced in the design and consultation of housing, stadium, shopping malls, hotels, mixed use buildings, etc. As Senior Architect I was responsible design and coordination of the projects, prepare them for permits and IFC drawings and have found chance to manage the projects listed below. In other projects, which will be mentioned separately, I have participated as participant architect.

#### Managing role:

- Istanbul - Eroglu Construction - Platform Merter - Mixed Use Building - 2009- 2012
- Istanbul - Tekfen Construction - Tekfen Bomonti Apartments - A+ Residence and Retail Building - 2008-2012
- Istanbul - Dumankaya Construction - Dumankaya Modern - Mixed Use Building - 2008-2011
- Istanbul - Fiba Real Estate - Fibaline - High-Rise Residences and Villas - 2006- 2007
- Istanbul - Dumankaya Construction - Dumankaya Konsept 2nd Stage - Residential - 2006-2007

#### Participant role:

- Eroglu Construction Company - Istanbul Lounge - Housing
- Dumankaya Construction - Dumankaya Dizayn - Housing
- Dumankaya Construction - Adres - Housing
- TÇMB Çimento Teknik ve Endüstri Meslek Lisesi - High School building in Istanbul
- YTU Teknopark - Yildiz Technical University - A campus for R&D facilities for companies and university.
- 212 Power Outlet - The shopping mall project is developed with ASP Arkitekten Stuttgart

### Prodek / Vanucci - Istanbul, Turkey

#### Architect - May 2005 - April 2006

Prodek / Vanucci is a sister company of Sinpa Group. The company is a supplier for the group in every means of framework, doors, windows, furniture; besides has a kitchen and bathroom furniture brand: Vanucci.

As an Architect, my duties were in Project Department:

- Participating as a designer of the interior projects
- Preparing detail projects of FF&E for production
- Preparing BoQ for projects

### Muum Architects - Istanbul, Turkey

#### Architect - June 2003 - May 2005

Muum Architects is an Istanbul based design office, mainly experienced in housing, offices, interior design, educational and retail projects. I have participated in project processes as a team member. Some of the projects I have participated in have been listed below:

- Barlas House - Istanbul, Turkey - Interior design & FF&E
- Ozvardar House - Istanbul, Turkey - Interior design & FF&E
- ITU Elginkan Foundation High School - Istanbul, Turkey - Educational building design
- ITU Fashion Design Center - Istanbul, Turkey - Educational building design
- Tansas Stores - Various, Turkey - Commercial building design
- Defne Publishing - Istanbul, Turkey - Office building, design, renovation & FF&E

As Freelancer:

- Alkim Headquarters - Istanbul, Turkey - Office building design, interior & FF&E

### Freelancer - Istanbul, Turkey

#### November 2017 - July 2018

After separating from Globus Construction, I have participated as freelance architect for various projects for design offices.

- Altinbas University Gayrettepe Campus - Aysegul Balkan Architecture - Interior Design Project
- Cooling Systems Educational Unit - Danfoss Turkey - Industrial Design - product design
- Kagithane Culture Center - Pronil Architecture - Interior Design Project
- Kayasehir Landscape Project for TOKI - Altinok Consulting - Recreational Buildings Design