

# Ahmed Ebrahim Maytham Nussaif

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## Profile

I am an open-minded, friendly and resourceful project leader with a sound and optimistic outlook on all things in life. I possess an excellent ability to motivate others, coupled with the ability to communicate comfortably at all levels, therefore ensuring an excellent working environment for all members of the team to perform at their bests.

## Objective

I am seeking a competitive and challenging environment where I can serve your organization and establish an enjoyable career for myself.

## Key Competencies

- Leadership
- Communication
- Problem solving
- Organization
- Top Technical Skills
- General Management
- Reporting
- Teamwork
- Responsibility

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## Professional Development

- Health and Safety
- Attending conferences and seminars
- Collaborative work with colleagues
- Courses and distance learning
- Working with others outside the organisation
- Manual Handling
- Private study and reading
- Committee work
- Conversation and discussions with others
- Researching the solution to problems

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## Education

➤ 2007-2009	➤ Bachelor IT (course non-completed) – Arab Open University
➤ 2005-2007	➤ National Diploma in Mechanical and Plant Engineering (course completed) (June 2007), G 2.07 ➤ Bahrain Training institute, Bahrain
➤ 2001-2002	➤ Technical Diploma in Electrical Engineering (June 2002) , G 1.98 ➤ University of Bahrain, Bahrain
➤ 1993-1994	➤ First Diploma in Electrical Engineering (June 1994), G 2.39 ➤ Bahrain Training institute, Bahrain
➤ 1991-1993	➤ Modular program In Electrical Technology (June 1993) , G 1.47 ➤ University of Bahrain, Bahrain
➤ 1990-1991	➤ Secondary School (June 1991) ➤ Isa Town Secondary School, Bahrain

## Work Experience

➤ 2017-till now	➤ Nasser S AlHajri CORP , Mechanical Material Superintendent ➤ Manage Mechanical material needed to all sites – control the labours
➤ 2014-2017	➤ AHMADI INDUSTRIES, Supervisor ➤ Manage Maintenance workshop (indoor & outdoor), writing reports and support sales department.
➤ 2011-2014	➤ NUSSAIF DOCUMENTS CLEARANCE SERVICES, Agent ➤ Rid all Nationality, Passports and residence Affairs Agents, rid all Embassies Agents, rid all Governments Agents and Rid all Personal Agents.
➤ 1998-2011	➤ Aluminium of Bahrain, ALBA ➤ Leader shift team, writing reports, solve cells problems
➤ 1994	➤ AIRMECH , Electrical Engineering Technician ( Six Months )

## Training and certificates

➤ 2019	➤ AutoCAD 2D Essentials – I Design Training Centre – Certificate No. EMO579099013644733
➤ 2012	➤ ICDL Licence No. GCC 100 342575
➤ 2012	➤ Program capabilities for e-training, BIET, from 16/5/2012 to 31/5/2012.
➤ 2002	➤ Reduction Process, ALBA, from 10/3/2002 To 21/3/2002.

## Languages

- English - Reading, writing and speaking – Very Good
- Arabic - Reading, writing and speaking – Excellent