

Afzal Imam

Contact no: 8130707065 (C)

email: afzalimam06@gmail.com

Linkedin:- in.linkedin.com/pub/afzal-imam/52/b8a/866/

Summary:

Team-Oriented Award Winning motivated, Individual Contributor Senior Recruiter (W2) with 8 years of experience in US staffing End to End Recruitment Life Cycle in multiple Industries mostly in Healthcare, Insurance & BFS. Possess ability to identify client needs and successfully match the best candidates for both **Long Term and Short Term Contract and full time positions.**

Professional Experience:

IDC Technologies

Senior IT Recruiter

(Jan 2020 –August 2020)

- Working Closely with Account manager and TAG group to work on top priority roles.
- Established a proactive recruitment and talent acquisition strategy to find and assessed the qualified professional and leaders.
- Build talent pool with the help of SAAS software tool like LinkedIn RPS, Dice, Monster, CB, Job diva etc.
- Build strong relationship and staying connected with candidates right from the beginning of the hiring process.
- Checking for the exact feedback from the Interviewer and hiring team to drive improvement to effectively screen and assess talent.
- Actively Participated in all staffing related activities like Daily BFS Meeting, JD clarity call etc, Weekly meeting with management for the continuous improvement and innovation.
- Ensure all activity and sourced candidate get uploaded in JOB ATS accurately.

Source W2 candidate from LinkedIn Recruiter, Dice, Monster, Tech fetch, Career builder and with Job Diva.

Axiom Global Technologies, Kalkaji Delhi

Role : Senior IT Recruiter

(Feb 2017 – Dec 2019)

Worked with Client Accenture, Capgemini , GEP worldwide, Hill Physician medical group, Varian medical, Stanford healthcare, Shutterfly

- Worked on exclusive and non-exclusive requirement for various client of axiom and ensures delivery and onboarding candidates successfully.

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- Worked on Direct healthcare client and help client in onboarding many healthcare professional across all the levels including Director level.
- Ensure all activity and sourced candidate get uploaded in JOB DIVA ATS accurately

Source candidate from LinkedIn RPS, Dice, Monster, Tech fetch, Career builder and with Job Diva.

MAMSYS Consulting Services pvt ltd -Noida Area, India

(July 2013 – September 2016)

Responsibilities:-

- Worked Closely with TAG Teams to maximize effectiveness of recruitment by ensure working on Top most priority & Niche Skills requirement and also ensure job requirements and expectations are clearly understood and candidates are assessed against appropriate criteria.
- Actively Participated in all staffing related activities like Daily BFS Meeting, JD clarity call Etc
- Sourcing resumes from Dice , Hiring Monster, Career Builder, LinkedIn, Job diva and various resume databases.
- Ensure all activity and sourced candidate get uploaded in JOB DIVA ATS accurately.

ONS Interactive Solution pvt. ltd - Noida area, India

Role : US IT Recruiter

(June 2012 – July 2013)

Responsibilities:-

- Handling complete life cycle of recruitment process from sourcing, resume screening , phone interviewing, Technical interview process ,making submittal and forwarding details to the client ,scheduling interview ,follow up with the client as well as shortlisted candidate etc..
- Source candidate from Dice, Hiring monster, Career builder, LinkedIn etc

Education:

B-Tech in Information Technology from the **Rajasthan Technical University** at **Kota – 2011**

Senior Secondary School Examination from **ICSE Board**, Dhanbad, Jharkhand -2006

Secondary School Examination from **ICSE Board**, Dhanbad, Jharkhand-2004

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