

Dear Sir,

My name is Rathna Kumari, and I am an experienced Accounts and finance professional in the GCC region for the last 17+ years with very good knowledge in Microsoft Dynamic Navision and Sage ERP with a Post Graduation in Commerce (M Com). Referring to your advertisement, I would like to register with you for any available position of Finance/Accounts lead which is suitable for my job profile.

Currently I am working as a Manager - Accounts & Finance under Techno blue Trading and Master Tech W.L.L and directly report to the Deputy Managing Director/Managing Director. I started my career in GCC from 2008 and for 12 years I worked with Bahrain Duty free-A retail division of all types of premium products -as Accounts Supervisor. I was leading a 5-member team with the responsibilities below and reported to the Head of finance.

Management Reporting, Payable/Receivable Management/Quarterly & Yearly Audit finalization, Monthly and Yearly closing, Treasury management, Tax filing and budgeting/forecasting, analyzing etc with a 5 employees' team who is reporting to me. During this Journey I was blessed to work with different departments like operation, logistics, purchasing, IT and HR department and gain a lot of knowledge and experience in the multi-branded retail division.

This opportunity helps me to use my previous expertise in top-level management where the decision-making part is involved.

After reviewing my resume, I hope you will agree that I am the type of competent and competitive candidate you are looking for. I look forward to elaborating on how my specific skills and abilities will benefit your organization. Please contact me at +973(663) 895-55 or via email at rpaliriveedu@gmail.com to arrange for a convenient meeting time.

Thank you for your consideration, and I look forward to hearing from you soon.

Sincerely

Rathna kumari PV