



# JOSHUA RODRIGUES

SHIPPING – INTERNATIONAL MOVING

## CONTACT

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## TO THE HIRING MANAGER

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Dear Sir,

Hope this email finds you well.

Currently working as a Relocation Executive at Allied Pickfords - Bahrain, I handle all communication with the client as well as coordinate with the shipping lines and destination/ origin agents.

I am enthusiastic and professional; I enjoy working in this line of work and am keen to continue learning.

My resume is enclosed to support my application. It shows that I will bring key skills to the position, including:

- Excellent written and verbal communication skills
- Office organization and documentation
- Microsoft Office proficiency

Also enclosed are some customer feedback for your kind perusal.

I believe I would be an asset to your company and would fit well into the organization's team culture. I very much look forward to having the opportunity to talk with you further to discuss the requirements and expectations of the current position, or any suitable vacancy that may arise in the future, and how I can use my skills to benefit your company.

Thank you for considering my application.

Awaiting your favorable reply

Yours Sincerely,  
Joshua Rodrigues